

East Harptree Community Benefit Society Limited

Dear Member,

Invitation to the first annual general meeting – Tuesday 25 February 2025

You are invited to the first Annual General Meeting of East Harptree Committee Benefit Society Limited.

We will be holding an in-person formal meeting in St Laurance's Church, Church Lane East Harptree commencing at **18:45 on Tuesday 25 February 2025**.

We anticipate the formal meeting will only take between 30 – 45 minutes at the conclusion of which we will adjourn over the road to The Waldegrave for refreshments and to hear our new tenant's plans.

The AGM has a number of functions and will include;

- Receiving the Annual Accounts from the management committee
- A report on the society's performance and plans for the future
- A report of the state of the membership
- Voting on whether EHCBS appoint financial auditors for the current financial year
- To receive nominations and appointment of the new Management Committee
- Voting on special resolution to set level of quoracy for Annual General Meeting
- Any other business (which must be lodged with the Secretary 24 hrs before the meeting)

The documents accompanying this notice and available on the [EHCBS website](#) are;

1. The 2023 – 2024 Annual Accounts approved by the Management Committee
2. The detailed resolution on appointment of auditors
3. The detailed resolution setting the level of quoracy for members meetings

(Note: as this is the first meeting there are no minutes of previous meeting, which would normally be the first item.)

It would be really helpful for us to gauge numbers if you could respond to this invitation by [filling out this simple form](#)

Thank you for your support and we look forward to seeing you,

Chris Head

Secretary

East Harptree Community Benefit Society Limited



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East Harptree Community Benefit Society Limited is registered with the FCA as a Co-operative and Community Benefit Society No. **9144**. Registered Office: Potts Cottage, High Street, East Harptree BS40 6AY
VAT Registration No. **462 3168 00**

East Harptree Community Benefit Society Limited

AGENDA

<i>Meeting:</i>	ANNUAL GENERAL MEETING		
<i>Venue:</i>	St Laurance's Church, Church Lane, East Harptree BS40 6BN		
<i>Date:</i>	Tuesday 25 February 2025	<i>Time:</i>	18:45 – 19:30
<i>Attendees</i>	Members (shareholders) of East Harptree Community Benefit Society Limited	<i>Apologies noted in advance:</i>	

<i>Item</i>	<i>What</i>	<i>Papers</i>	<i>Lead</i>
1	Welcome, introductions and apologies		Chair
2	Quoracy and Members report		Secretary
3	Chairs report on 2023 - 2024	A	Chair
4	Annual Accounts 2023 – 2024 (Available online)		Chair
5	Disapplication of requirement to appoint auditors	<i>Motion 1</i>	Chair
6	Change to model rules for quoracy at Members meetings	<i>Motion 2</i>	Secretary
7	Election of new Committee members <ul style="list-style-type: none">• Current Management Committee will stand down• New management committee elected	<i>Note 1</i>	Secretary
8	Any other business (to be submitted to the Secretary by 18:45 on Monday 24 February 2025)		Secretary
9	Meeting closes and adjourn to The Waldegrave for refreshments		All



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East Harptree Community Benefit Society Limited

Motion 1

The Management Committee are recommending that:

East Harptree Community Benefit Society Limited members agree that under section 84 of the Co-operative and Community Benefit Societies Act 2014 by resolution they should disapply section 83 of the act (duty to appoint auditors) in respect of financial year ending 30 September 2025 as the total value of EHCBS assets at the end of the preceding year of accounts did not exceed £5,100,000, and the turnover for that preceding year did not exceed £10,200,000.

Motion 2

The Management Committee are recommending that the East Harptree Community Benefit Society Limited members agree that rule 4.12 be amended to:

Before a Members' Meeting can do business, a minimum number of Members (a quorum) must be present. Except where these Rules say otherwise a quorum is present if 20 Members or 10% of the Members entitled to vote at the meeting (whichever is lower) are present in person.

Note 1

Under the rules of the Society the founding management committee must stand down at the first AGM and seek election. There are a number of spaces on the management committee and we welcome applications from potential members.

All positions on the Management Committee are open to members of the Society. It is hoped that enough members will come forward to fill the vacancies such that the Management Committee is as representative of the Community as is possible.

Members wishing to put themselves forward for election should inform the Secretary at secretary@waldegravearms.com or Potts Cottage, The High Street, East Harptree BS40 6AY ahead of the date of the AGM. This, is not mandatory and members nominations can be accepted at the AGM without any prior notice.



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